

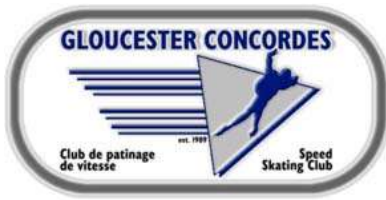
**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

**August 15, 2017, 19:00
611 du Buisson, Orléans**

Attendance: Doug Durham (DD), Janique Gagnon (JG), Heidi Hickey (HH), Joanne Michaud (JM), Marc Besner (MB), Jennifer Boyer (JB), Mike Rivet (MR) [arrived at 19h00].

Regrets: Neil Monkman (NM), Ad Adibi (AA), Kathy Matthews (KM), Sarah Musavi (SM), Dean Hoisak (DH), Stu Jolliffe (SJ)

ITEM	DISCUSSION	ACTION BY:
1	<u>Approval of Agenda</u> Meeting called to order by DD at 18h35. The agenda was approved as written. Proposed by MB, seconded by JM.	Motion carried
2	<u>Approval of the Minutes of Previous Executive Meetings</u> The minutes of the last three meeting were approved as written. Proposed by JB, seconded by JM.	Motion carried
3	<u>Correspondence</u> 1. Ice contracts were received from both the City of Ottawa and the Sensplex East Complex. Contracts were signed. DD will confirm with the board about the increase in prices for this year compared to next year.	
4	<u>Old Business</u> A. <u>Business arising from last executive meeting:</u> <ul style="list-style-type: none"> ○ <u>New website</u> – DD has not heard anything from Michel Trottier. MR and JM are receiving a lot of emails requesting information about the registration. There is some worry that the new website may not be ready for registration next week. It is assumed that the forms for GoalLine are ready – this needs to be confirmed this week. A letter should be sent this week – JG and JM will send the message to the membership as per the letter prepared by NM (revised during the meeting tonight.) ○ <u>Final fees for 2017-18</u> – A final fee schedule was sent by JG at the end of July for a final review. A few minor changes in wording need to be made and then the schedule will be sent to Michel Trottier for posting on the website. ○ <u>Group 4 special skate</u> – Group 4 will be skating on Sept 6/17 after the assessment for Group 1 will take place. A message will be sent by DD. 	JG/JM
	B. <u>Financial:</u> 18k is currently in our banking account. The meeting with the bank to finalize who will be the signing authority still needs to be completed; the letters have been prepared for this.	JG
	C. <u>Registration:</u> JM needed a confirmation on the fees. In addition, she needs to confirm the date for the evaluation of new skaters as well as how many individuals are required for skate fitting, equipment, and final registration. A discussion on how to advertise the Sept 6/17 skating session that will be used for assessing the new skaters took place. JG will review the "Skater's Guide" and update it. HH also suggested that a shorter version be prepared for the Group 3-4 skaters – JG will have one draft ready. She will send it to DD and HH for review.	DD
	D. <u>Registrar:</u> See above point.	NM/DD/AA
	E. <u>Coaching:</u> MR informed the board that Laurel Rockwell and John Weidemann are leaving Ottawa for Calgary. John will be with us until the end of November. Patrick McGarry will be returning as a helper. Phil Bergeron met with MR over the	JG/DD/HH



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	<p>weekend and there is a possibility that he would assist us in coaching. Steve Hayward is also a former coach that has shown interest in helping us. Marianne Portelance may also come and help us – she needs to confirm first if she will be going back to Calgary or not. HH will also be returning to coaching as well as Johanne Gosselin. In addition, Gabrielle St-Germain will be coming back – she also needs to confirm her school schedule. HH is suggesting having a sign-up sheet for Group 4 skaters help-out during the Group 1 session on Wednesday; volunteer hours would also be given to the skaters. It would important to ensure that the skaters participate on different nights (and not consecutive.) This needs to be discussed further with MR, once the coaching staff has been confirmed.</p> <p>F. <u>Equipment</u>: Dots will be made on August 27/17. JH sent a report that was read by DD.</p> <p>G. <u>Fundraising/Marketing/Advertising</u>: NM has confirmed the details of the raffle – they will be communicated to the parents in the letter that will be sent tomorrow. HH also suggests sending email to the schools in the area – a short discussion on this subject took place and this may be entertained later this season.</p>	
<p>5</p>	<p><u>New Business</u></p> <p>A. <u>Communication to parents in September</u>: See above, under Old Business Item A.</p> <p>B. <u>Meetings of the Board – Night choice</u>: Tuesday nights, third week, from 18h30 to 21h00. JG will prepare a sign-up list for the skaters’ reps so that they can choose the meeting they want to attend.</p> <p>C. <u>New club logo</u>: Deferred until the next meeting.</p>	
<p>6</p>	<p><u>Adjournment</u></p> <p>Meeting adjourned at 20h15. Motion by DD; seconded by DH.</p> <p>Next meeting will be scheduled on Tuesday September 19/17.</p>	<p>Motion carried</p>