



**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

November 9, 2016, 18:30

Hall C, Centre Récréatif Bob MacQuarrie, Orléans

Attendance: Neil Monkman (NM), Laurel Rockwell (LR), Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Joanne Michaud (JM), Stu Jolliffe (SJ), Kathy Matthews (KM), Dean Hoisak (DH), Sarah Musavi (SM)

Regrets: Mike Rivet (MR), Lisa Kluge (LK), Arthur Walowski (AW)

ITEM	DISCUSSION	ACTION BY:
1	<p><u>Approval of Agenda</u></p> <p>Meeting called to order at 1840. The agenda was approved with the following additions:</p> <ul style="list-style-type: none"> • Item 4-D – Heather Monkman will present for Marketing; and • 5-C – Mini-meet in December. <p>Proposed by DD, seconded by LR.</p>	Motion carried
2	<p><u>Minutes of Previous Executive Meetings</u></p> <p>The Minutes of the last meeting were approved with the following corrections:</p> <ul style="list-style-type: none"> • Under Correspondence – Item F – add ‘BOD’ after ...NM and the... (2nd sentence); and • Under Adjournment – Change time the meeting was adjourned to 20h15 (not 21h15) and change the day of next meeting to Wednesday (not Thursday). <p>Proposed by JH, seconded by DD.</p>	Motion carried
3	<p><u>Correspondence</u></p> <p>A. JG informs the BOD that she has received her certificate for Level 1 Recorder.</p>	
4	<p><u>Old Business</u></p> <p>A. <u>Business arising from last executive meeting:</u></p> <ul style="list-style-type: none"> ○ <u>Provincial #2</u> – KM reports that the volunteer sign-up is progressing well. She described the list of volunteers for the BOD. KM spoke with parents of all the groups of skaters about our need for volunteers – hopefully we will be able to get the numbers we require. It has been confirmed that we will be using Electronic Timing, which means the E-Timers will need to stay at the hotel, paid by our club. NM informed the board that Cambridge SSC offered to support us about E-Timing and how it is functioning. JH clarified that according to OSSA, only the Chiefs of each section (E-Timing, Judges, Timers) need to have accommodation provided by the hosting club. A brief discussion about a raffle table and a bake sale table. JG indicated to DD that the Sanction Fee needs to be paid in order for us to obtain the final sanction for the meet – payment will be sent this week. KM will update the request for our sanction and add the SSC sanction request (as per Sarah Leslie from OSSA). JH asks if someone could take the responsibility of approaching local grocery stores in order to get some donations. SM volunteer to contact them, LR will prepare a letter for distribution. NM informs the BOD that OSSA has made banners for each of the various meets. NM is suggesting that a banner could be made for our club, at a cost of \$225. The Pacers are also interested. We could have one per club made as well as a combined one. There will be one available during our Provincial meet; this will allow members of the BOD to see it. ○ <u>Club Wear</u> – The suits have arrived – 50 skin suits were ordered and 20 are already sold. JM also informs the BOD that SSC has also given T-Shirts and Sweaters to the club. LR asked JM what the cost of a warm-up jacket from Apogee would be – JM will follow-up and get back to the BOD. ○ <u>Sharpening Clinic</u> – Has not been held yet; JH states that it needs to be done before Christmas. JH wants parents to attend, in addition to the Group 3-4 skaters. JM suggested that a jig should be available for parents to sharpen their skates instead of having the older skaters do this; this needs to be discussed further at another time. 	<p>DD</p> <p>KM</p> <p>SM/LR</p> <p>JM</p>

