

**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

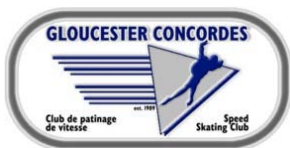
October 12, 2016, 18:30

Hall C, Centre Récréatif Bob MacQuarrie, Orléans

Attendance: Neil Monkman (NM), Laurel Rockwell (LR), Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Joanne Michaud (JM), Stu Jolliffe (SJ), Kathy Matthews (KM), Arthur Walowski (AW)

Regrets: Dean Hoisak (DH), Mike Rivet (MR), Lisa Kluge (LK), Sarah Musavi (SM)

ITEM	DISCUSSION	ACTION BY:
1	<p><u>Approval of Agenda</u></p> <p>Meeting called to order at 1850. The agenda was approved with the following additions:</p> <ul style="list-style-type: none"> • New Business – A. Email parents to help with mats; and B. Mini-Poster for GCSSC. <p>Proposed by KM, seconded by LR.</p>	Motion carried
2	<p><u>Minutes of Previous Executive Meetings</u></p> <p>The Minutes of the last two meetings were approved as read.</p> <p>Proposed by LR, seconded by KM.</p>	Motion carried
3	<p><u>Correspondence</u></p> <ul style="list-style-type: none"> A. New sponsor – <i>Kroon Electric Corporation</i> – JG announced to the board that a new sponsor had been secured. NM to write a letter once address had been confirmed and logo received for a new mat cover. B. CEST 2017 – <i>Meeting on Oct 19/16</i> – NM reported on the minutes of that meeting. A grant of up to 20k had been allocated to the organizing committee. C. Oval Committee – <i>Minutes of the last meeting</i> – JH reported on the minutes sent to JG as information. Boards will be built on Nov 5/16, rain date a day or week later (TBD). JH to send a message to the Concorde to ask for volunteers a week prior to the event. D. Provincial Meet #2 – Survey was done and has been received; deadlines are being met as per the hosting manual produced by OSSA; Rooms have been booked and confirmed; Referee/Starter assignment will be confirmed; Electronic timing will be used – JH to confirm cost and support. E. OSSA – <i>Membership Registration Policy</i> – JG read the document posted on OSSA website about the new policy. F. Resignation – Laura-Lee Balkwill – LLB has resigned from her position due to other commitments. NM and the BOD wish her good luck and thanked her for her support in the past two years. G. Skating gear – ZT Sports attended practice on Sept 28/16 and provided equipment for parents/skaters in need of new gear. H. Michel Trottier – <i>Updates for website</i> and Goal Line training. JH, JM, and JG attended a session with Michel to clarify the functioning of the website. Michel also updated areas of the website. I. Pacers request for assistance in loading/unloading mats for their meet. JH confirmed that we have volunteers that will be present on Friday, Oct 28/16 and on Monday, Oct 31/16 to assist with this. J. Provincial Series – <i>List of participants from GCSSC for the Provincial meets</i>. NM sent the list to OSSA by the middle of September, as requested. 	
4	<p><u>Old Business</u></p> <ul style="list-style-type: none"> A. <u>Business arising from last executive meeting:</u> <ul style="list-style-type: none"> o Placement of skaters into proper group – MR and the coaches have assessed the skaters and moved them into the appropriate skating group. There has not been any feedback yet. Of note, Group 1 has many exuberant skaters and will need additional help to manage the group. 	



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	<p>A. <u>Business arising from last executive meeting (Cont'd)</u>:</p> <ul style="list-style-type: none"> o Payment for Sensplex East – We have not sent the payment yet; this should be done shortly. o Sharpening Clinic – JH would like to hold a sharpening clinic to perfect the sharpening skills of the older skaters. It was discovered that some of them may not have sharpened the skates properly. This will allow for a revision of the technique with the skaters. o Club wear – Update – JM has placed an order for 20 suits at a cost of \$2900. The suits should be ready within 4-5 weeks. <p>B. <u>Registrar – Registration 2016-17 - Report</u>: JM reports that everyone needs to register online on the SSC website. We thought we could 'transfer' the registration from last year to this year but it is not possible. JM and JG should organize this in November and/or December. In addition, JM is asking if the board agrees with charging pro-rated fees from now-on as the season is well started. She is also asking if we can give a 2-wk trial for refund – meaning a skater can try speed skating for a period of 2wks and if he does not want to continue, a full refund can be issued. The board supports both suggestions.</p> <p>C. <u>Canada East 2017</u>: LK will be the point-of-contact for room booking.</p> <p>D. <u>Fundraising / Marketing/ Advertising</u>: Darcy Santor and Heather Monkman have met a few times and are in the process of organizing 1-2 event before Christmas. More to follow.</p> <p>E. <u>Financial</u>: DD reported to the board that – 1/ Ice fees have been paid; 2/ OSSA fees will need to be paid; 3/ October deposit has been made; and 4/ Transition between Adi Abidi and Clare Gee is in process – still need to meet in person.</p> <p>F. <u>Coaching</u>: Stephane Parent will be away to Halifax over the next few months. John Weidemann will also be away during the next few months. There might be some assistance required with coaching. It was noted that MR has the responsibility to develop new coaches and report to us with his needs/requests.</p> <p>G. <u>Equipment</u>: JH reports that better mats will be required for the CEST 2017. In addition, we now have mini-mats and their new covers [Thanks to AW!] should be delivered shortly. These mini-mats will be used during practices.</p> <p>H. <u>Website</u>: JH asks that a link to the Brewer Oval Sign-up sheet be posted on our website.</p> <p>I. <u>Policies</u>: Deferred.</p>	
<p>5</p>	<p><u>New Business</u></p> <p>A. <u>Email to parents – Help required with mats</u>: JH is planning to send an email to inform the parents that help is required to put the mats on and remove the mats from the ice during each practice. There have been some issues with a lack of support for this, especially from Group 1 parents.</p> <p>B. <u>Mini-Poster</u>: JG asks the board is a mini poster could be produced to post on the new advertising wall of the arena located in the corridor leading to the information desk, near the vending machines and restrooms. The board feels this might be a good way to advertise for the club. SJ to ask the company producing the big posters for the mats if this is feasible and what would be the cost.</p>	
<p>6</p>	<p><u>Adjournment</u></p> <p>Meeting adjourned at 20h15. Motion by KM; seconded by AW.</p> <p>Next meeting scheduled on Wednesday 9 November 2016, 18h30, Bob MacQuarrie Complex, Hall C.</p>	<p>Motion carried</p>