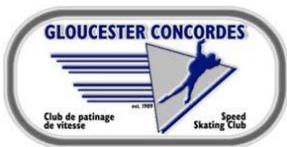


**MINUTES FROM THE EXECUTIVE MEETING
GLOUCESTER CONCORDES SPEEDSKATING CLUB**

| October 21, 2015, 18:30 Hall C, Centre Récréatif Bob MacQuarrie, Orléans | | |
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| Attendance: Neil Monkman (NM), Jean Hurtubise (JH), Doug Durham (DD), Janique Gagnon (JG), Stu Jolliffe (SJ), Dean Hoisak (DH), Kathy Matthews (KM), Michel Trottier (MT), Laura-Lee Balkwill (LLB), Joanne Michaud (JM), Lisa Kluge (LK) | | |
| Regrets: Laurel Rockwell (LR), Mike Rivet (MR), Kevin Cooke (KC), Bob Blondin (BB) | | |
| ITEM | DISCUSSION | ACTION BY: |
| 1 | <u>Approval of Agenda</u> NM called the meeting to order at 18h45. The agenda was approved as written Motion by SJ; seconded by MT. | Motion carried |
| 2 | <u>Minutes of Previous Executive Meeting</u> The minutes of the last executive meeting were approved as written. Motion by JH; seconded by DD. | Motion carried |
| 3 | <u>Correspondence</u> <ul style="list-style-type: none"> • <u>RBC Sports Day in Canada</u> – This is a national event to promote sport. It will take place on Saturday November 21/2015. There are possibilities to organize various events during the week prior to that day. JH suggested to JG to contact Sandra Chenard to see what had been organized in the past. JG to communicate with the board thereafter to decide if we will hold an event or not. • <u>Presidents' Meeting Notes</u> – NM shared the notes from the last Presidents' meeting. JG will send the document to the rest of the board later this week. During the meeting, it was emphasized that in the event of skaters/coaches participating in out of country meets, clubs need to inform OSSA for insurance purposes. JH added that skaters and coaches are only insured when participating in events in Canada. NM will contact Jackie Deschenes to find out what needs to be done in order to have insurance when out of the country. He will report back to the board at a future meeting. | JG JG NM |
| 4 | <u>Old Business</u> <p>A. <u>OSSA 2015 Conference and Officials Symposium</u>: JG reported that this event was aimed for coaches – not much was learned in terms of officiating. NM added that OSSA already chose the dates for next year: it will be held again in September 2016.</p> <p>B. <u>Trillium Grant application presentation</u>: LLB has been working in the background to prepare the application. She sent a message to the board earlier this week to request some information. NM has gathered some of the information and will share with LLB. NM asked JM to provide a break down of our skaters by age categories (12yrs and under, 13-15yrs, etc.) The board suggests finding out if there is an advantage to our application in providing a group break down. NM asks the board members to send their name, mailing address and position on the board. In addition, LLB requires a financial statement – to be done via DD. LLB will be applying for two grants – one for mats (safety) and one for skates (accessibility).</p> <p>C. <u>East Regional Meet</u>: Ice survey was done this week; JG will send the Sanction this week or next – all that is required is LR's signature as Chief Referee. <u>Entry fee</u> – the board held a short discussion on this subject and it was decided to set the fee at \$65 for the day. Cost of ice will likely be \$2000 for the day so with the agreed fee, we should recuperate our ice cost. Marion Chase is working with MT to set up the online registration as well as the announcement. Short discussion to invite skaters from Nunavut – they usually participate in one meet per year – LK</p> | JM/LLB LLB Board members LLB/DD JG/LR Marion/MT |



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| 4 | <p><u>Old Business (Cont'd)</u></p> <p><u>East Regional Meet (Cont'd):</u></p> <p>will send invitation. LK has contacted the POC for the Choice Hotel (thru OSSA) in order to reserve some rooms for out-of-town skaters. JH brought up the possibility of inviting Special Olympics skaters to participate. KM mentioned that in order to do so, we need some officials that have a connection with Special Olympics. The board feels that this is a good idea but that this might be too late this year. However, it should be kept in mind for the future. NM reports that a suggestion was made to have a cookie fair – families make cookies and then plates are made in order to sell them during the meet. The idea of a cookie exchange will be put forward. SJ reminds board members to continue to look for sponsors to be advertised on our mats.</p> <p>D. <u>Fundraising / Marketing/ Advertising:</u> NM informed the board that Heather (his spouse) would be interested in organising a Murder/Mystery Dinner: the venue could be the Legion and the timing would be after the Holidays, possibly in February/March/April 2016. A survey would first be sent amongst parents to find out interest. KM brought up some concern in regards to participation – the event could also be used as a team building opportunity.</p> <p>E. <u>Registrar: SSC MMS Registration</u> – JM has test-tried some registrations on the site and we are now able to start asking the parents to do so. A message would be sent to the families giving instructions on how to register properly. NM suggests having members of the board present on specific nights in order to help some parents to register with help. Instructions can also be posted on our bulletin board.</p> <p>F. <u>Financial – update:</u> We will deposit cheques dated Nov 15/15. DD will meet with Clare Gee in the upcoming weeks. NM strongly encourages the board to continue looking for sponsorship – suggestion to put photos of our 'sponsored' mats on our website. DD wants the board to be aware that this year, the dates written on the cheques varied greatly, which made it difficult for deposits. He is requesting that specific dates be chosen for next year in order to facilitate deposit times.</p> <p>G. <u>Coaching: Group changes</u> – MR is absent. JH reports that a list with the names of skaters needing to be moved was made – he has not heard any negative feedback from parents so far. JH will share the list with JM in order to correlate skaters registered in certain group with the fee paid (number of hours on ice).</p> <p>H. <u>Equipment - update:</u> In preparation for the grant application, JH has started to look at prices for mats; he will be discussing with LR in regards to specifications – as per NM (from prior discussion with OSSA), there are none at this time. LR is a member of the technical committee and would be able to speak to this. JH states that we will need full mats and half-mats. In terms of skates, JH spoke with Gaven Thule in order to get a quote for 20 skates (entry level – short track mainly). Changing subjects, JH reported that there need to be more parents helping with the set up/take down of mats, especially on Wednesday. NM will prepare a note to be sent via Goal Line in addition to be posted on our board. Info to be passed on in this message: help with mats, presence during practices, and reading of the code of conduct. Finally, JH has been offered a few pairs of skates that we could buy for about \$200. The board agrees. JH also adds that another pair was donated by a family whose child skated with the club ~15yrs ago. JG suggested that a 'Thank you' card should be sent from the Club – all in agreement.</p> <p>I. <u>Website:</u> Deferred.</p> <p>J. <u>Policies:</u> Deferred.</p> | <p>LK</p> <p>NM Board Members</p> <p>JM/JG</p> <p>JH/JM</p> <p>JH/LR</p> <p>NM</p> <p>JH</p> |
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